PARK DISTRICT OF OAK PARK
Committee of the Whole Meeting
John Hedges Administrative Center
218 Madison Street, Oak Park, Illinois 60302

Thursday, October 8, 2026, 7:00pm

AGENDA

I. **Call to Order/Roll Call**

II. **Public Comment**
Each person is limited to three minutes. The Board sets a limit of 30 minutes for public comments.

III. **Recreation and Facility Program Committee** – Commissioner Porreca

IV. **Administration and Finance Committee** – Commissioner Onayemi
A. PDCC Application - Katherine Martenka*
B. Copier Agreement*
C. 2027 Committee & Board Meeting Calendar*

V. **Parks and Planning Committee** – Commissioner Worley-Hood
A. Pleasant Home ADA Restroom Contract Award Update*

VI. **New Business**

VII. **Closed Session**

VIII. **Adjournment**

* Indicates information attached.
** Indicates information to be provided before or at the meeting.
Update/Presentation indicates verbal report provided at meeting no materials attached.

The Park District of Oak Park welcomes the opportunity to assist residents and visitors with disabilities. If you need special accommodations for this meeting, please call (708) 725-2017 or via email at karen.gruszka@pdop.org.

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks, and facilities.

PARK DISTRICT of OAK PARK

Memo



To: Ade Onayemi, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Jan Arnold, Executive Director

Date: September 18, 2026

Re: Park District Citizen Committee Application – Katherine

Statement

The Park District Citizen Committee (PDCC) was established in Fall 2003, to oversee the development of the Comprehensive Master Plan. Since the plan's completion, the responsibility of the PDCC has been to oversee the implementation of the Comprehensive Master Plan and the development and ongoing review of the park site plans, as well as to provide a valuable communication channel between the Park District and the citizens of Oak Park. The Mission and Guiding Principles of the Park District Citizen Committee state the committee should include 13 members.

Discussion

The PDCC is currently short of members on the committee; Katherine Martenka has expressed interest in joining the Park District Citizen Committee. As a long-time resident from childhood, she has been involved with the PDOP through participation in programming as well as being a staff member at the RCRC and has volunteered in the Oak Park Public Library Book Fair and as a local election judge in the community. Katherine looks forward to bringing her experience in employee benefits and collaborative work and her perspectives through her experiences to the PDCC. Katherine attended the last PDCC meeting and is excited to join the committee.

Recommendation

Staff recommends that the Park Board approve the appointment of Katherine Martenka as a member of the Park District Citizen Committee to serve a three-year term.

Attachment: PDCC Application

July 28, 2026

Dear Members of the Park District Citizen Committee,

Thank you for considering my application to serve on the Park District Citizen Committee. I appreciate the opportunity to share a little more about my community involvement and how I hope to contribute.

Most recently, I spent nearly a year working at the Ridgeland Common Recreation Complex as both an Ice Rink Attendant and Building Supervisor. That experience gave me a firsthand understanding of how Park District programs and facilities operate behind the scenes, while also allowing me to build relationships with residents who participated in those programs. It strengthened my appreciation for the Park District's role in creating welcoming spaces and meaningful experiences for the community.

I have also been a longtime participant in Park District programs. Over the years, I have taken figure skating lessons, participated in fitness classes, and spent countless summers swimming at the Park District pools. Although I moved to Oak Park during middle school, I have chosen to remain here because I value the strong sense of community and the people who make it such a special place.

Community involvement has always been important to me. I volunteer each year at the Oak Park Public Library Book Fair, have served as an election judge for the past several years, and previously volunteered with the Oak Park-River Forest Chamber of Commerce. While earning my MBA at Dominican University, I also had the opportunity to work directly with local business owners through community-focused consulting projects, further strengthening my connection to Oak Park.

For the past 5 years professionally, I've worked in the corporate employee benefits field, where I manage complex processes, collaborate across teams, communicate with clients, and focus on thoughtful problem-solving. These experiences have strengthened my organizational skills, attention to detail, and ability to consider multiple perspectives before making decisions—qualities I believe would be valuable as a member of the Committee.

I believe I can best serve the Park District by bringing a perspective that combines the experiences of a resident, a longtime participant, and a former Park District employee. Having seen both the public-facing and operational sides of the organization, I understand the importance of balancing community needs with the practical realities of delivering high-quality programs and services. I enjoy listening to different viewpoints, working collaboratively, and helping organizations continue to improve in ways that benefit everyone they serve.

The Park District has been an important part of my life for many years, and I would be honored to give back by serving on the Citizen Committee. Thank you for your time and consideration. I appreciate the opportunity to be considered and look forward to the possibility of contributing to the continued success of the Park District of Oak Park.

Sincerely,

Katherine Martenka

PARK DISTRICT OF OAK PARK

218 Madison Street • Oak Park, IL 60302 • (708) 725-2000 (info) • (708) 725-2301 (fax) • www.pdop.org

In partnership with the community, we enrich lives by providing meaningful experiences through programs, parks and facilities.

PARK DISTRICT of OAK PARK

Committee Interest Application

Thank you for your willingness to serve your community on one of our volunteer citizen's committees. The following information will assist the Park District in determining the best position for you to utilize your experience, abilities and interests.

INSTRUCTIONS: Please complete and submit this application for review to the location listed above.

Committee you are interested in joining: (please check all that apply)

X Park District Citizen Committee (PDCC) _____ Environmental Sustainability Committee (ESC)

_____ Active Adult Advisory Committee (SCCOPRF/AAAC)

APPLICANT INFORMATION Please note, Oak Park residency is required to apply.

Applicant Name KATHERINE MARTENKA

Address 611 WASHINGTON BLVD

City OAK PARK State IL Zip 60302

Email Address KATHMARTENKA@GMAIL.COM

Daytime Phone 708.714.1436 Evening Phone SAME

Age of Applicant: ☐ Up to 29 years ☒ 30-54 years ☐ 55 years & up

What park and public space are closest to your residence? RCRC / CRC

AVAILABILITY

Please indicate your availability on a regular basis:

CHOOSE ONE: ☐ Daytime ☒ Evening ☒ Anytime (as needed) (WITH ADVANCED NOTICE)

CHOOSE ONE: ☒ Weekly ☒ Semi-monthly ☒ Monthly ☒ Intermittently

EDUCATIONAL DATA

Degrees (if any) BACHELOR OF SCIENCE ; MBA

Other Educational Experience _____

COMMUNITY ACTIVITIES, PROFESSIONAL ORGANIZATIONS OR OTHER INTERESTS

Please list any activities you are currently involved with: SEE ATTACHMENT

Please indicate how you can best be of service to the Park District of Oak Park: SEE ATTACHMENT

Applicant's Signature: _____ Date 07.28.26

You are welcome to attach additional information in a resume or write on the back of this form.

PARK DISTRICT of OAK PARK

Memo



To: Ade Onayemi, Chair, Administration and Finance Committee
Board of Park Commissioners

From: Mitch Bowlin, Director of Business Operations

Cc: Jan Arnold, Executive Director

Date: October 2, 2026

Re: Copier Agreement

Statement

The Park District's current copiers were originally sourced in September 2019, and staff are noticing frequent needs for repairs and downtime. Staff recommend replacing the current copiers.

Discussion

The current copiers were leased for five years through 2024 and were then purchased with a $1 buyout option. For 2025 and 2026 the District had a maintenance agreement on the copiers for necessary repairs and upkeep. Due to age, wear and tear, and increasing numbers of service calls staff are recommending replacement.

Staff recommend eight new machines to be placed at the Administration building, RCRC, GRC, Cheney Mansion, the Conservatory, and Pleasant Home. Staff evaluated purchasing three year leases and fire year leases. Staff recommend the three year lease because there was no significant monthly savings for the five year option. The lease includes maintenance and the three year contract is slightly lower than what the District is currently paying for maintenance on the old machines. These machines are planned for the locations full-time employees are stationed. The centers will continue to use smaller printers that the District purchases outside of the current maintenance agreement.

Recommendation

Staff recommend the Board approve and give Executive Director Jan Arnold the authority to sign a three year lease for eight copiers, not to exceed $1,460 per month.

MPS AGREEMENT

BILLING INFORMATION:			BILLING FREQUENCY: Monthly	
CUSTOMER NAME: Park District of Oak Park			CONTACT:	
ADDRESS: 218 Madison Street			PHONE:	FAX:
CITY: Oak Park	STATE: IL	ZIP: 60302	E-MAIL:	

BASE CHARGE:	$ 1,460.00	DEVICE QUANTITY:	8	OVERAGE BILLING:	Monthly	NETWORKING INCL:	✔

TYPE	MONO IMPRESSIONS				COLOR IMPRESSIONS				MICR IMPRESSIONS			
A3	INCL:		OVGS:		INCL:		OVGS:					
A4	INCL:		OVGS:		INCL:		OVGS:		INCL:		OVGS:	

SPECIAL INSTRUCTIONS:

THE ATTACHED ADDENDUM SETS FORTH A LIST OF THE EQUIPMENT SUBJECT TO THIS AGREEMENT

1. SCOPE: This MPS Agreement, consisting of the above and paragraphs 1 – 15 hereof, is made between TotalPrint MPS ("we", "us", "our") and the above-named "Customer" ("you", "your"). TotalPrint MPS will provide labor and material for adjustments, repairs, and replacement of parts, as necessitated by normal use of the equipment described on the attached Addendum (the "Equipment"), except for normal key operator responsibilities, and others as herein provided. Damage to the Equipment and/or parts arising from misuse, abuse, negligence, or causes beyond our control (including acts of God or natural disasters) is Customer's responsibility. We may discontinue providing services and/or supplies hereunder if the Equipment is modified, damaged or altered; serviced by other than a TotalPrint MPS-authorized individual; or if parts, accessories, or components not authorized by TotalPrint MPS are fitted to the Equipment.

2. BUSINESS HOURS FOR SERVICE: Services are provided hereunder only during our normal business hours (i.e., 8:00 a.m. - 5:00 p.m., Monday through Friday, excluding TotalPrint MPS recognized holidays), which are subject to change by us.

3. EXTENT OF LABOR SERVICES, REPAIR, AND REPLACEMENT PARTS: Labor performed during a service call will include lubrication and cleaning of the Equipment and the adjustment, repair, or replacement of parts. All parts necessary to the normal operation of the Equipment will be provided without additional charge. If the Equipment is to be connected to a computer or computer network, which connection requires labor, parts, software, or updates that are provided by the Equipment manufacturer, the same will be provided hereunder without additional charge. Service needs associated with software applications and network connectivity solutions not regularly provided by the Equipment manufacturer with the Equipment (such as, e.g., separate software applications issues, reconfiguration needs, file modifications, network expansions, NIC cards, Jet Direct cards, etc., are not covered by TotalPrint MPS under this MPS Agreement. Networking and basic driver installation is available for $100 for up to 5 devices at one location, or at the rate of $100 per hour.

4. TERM: This MPS Agreement will commence on the date it is counter-signed by TotalPrint MPS or such later date as we designate and shall continue for an "Initial Term" of 36 months. The billing period, and the period to which the above base charge and image allowances apply, is one month unless another period is above-specified.

5. AUTOMATIC RENEWAL: Following the Initial Term hereof, this Agreement will renew for successive one-year renewal periods thereafter (each, a "Renewal Term"), unless you notify us in writing of non-renewal 60 days in advance.

6. TERMINATION OF SERVICES AGREEMENT: Notwithstanding the paragraph above entitled "TERM", TotalPrint MPS may terminate this MPS Agreement due to uncured Customer breach hereof. If we so terminate this MPS Agreement, or if you elect to terminate it prior to the expiration of the Initial Term, or any subsequent Renewal Term, you shall pay us an early termination charge equal to the average monthly Maintenance Charges over the three (3) most recent monthly billing periods preceding the termination, multiplied by the number of months remaining in the unexpired Initial Term or Renewal Term, plus any applicable fees. A TERMINATION UNDER THIS PARAGRAPH OF THE MPS AGREEMENT SHALL NOT RESULT IN A TERMINATION OF THE RELATED USAGE AGREEMENT AS DESCRIBED IN SECTION 17 BELOW, WHICH USAGE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT IN ACCORDANCE WITH SECTION 17.

7. CUSTOMER METER READING AND REPORTING OBLIGATIONS: Customer agrees to provide DEX IMAGING, LLC with accurate and timely meter readings at the end of each applicable billing period through the use of a DEX IMAGING, LLC provided DCA(Data Collection Agent) during the Initial Term and all subsequent Renewal Terms. If a DEX IMAGING, LLC Patrol Box is installed, it must be returned upon termination of this Agreement or the Customer will be billed $150.00 If DEX IMAGING, LLC Patrol Wi-Fi units are deployed, they must be returned upon termination of this Agreement or Customer will be billed $50 per unit. If Customer does not allow the use of a DEX provided DCA, or if the DEX provided DCA cannot detect a meter, then Customer is responsible for the manual reporting of meters on a timely basis. For each non-reported unit, a nominal charge will be added or DEX MPS will dispatch a representative to secure all meters at a rate of $120 per hour.

8. CHARGES: The charge for maintenance, supplies and services (the "Maintenance Charges") underthis MPS Agreement is included in the payment amounts set forth above. The charges applicable during a Renewal Term will be the charges in effect immediately before the Renewal Term. You agree to pay the total of all periodic Maintenance Charges during the Initial Term and any Renewal Term within fifteen (15) days of the date of the periodic invoice date for such charges. If a Payment is not made within 10 days of when due, you will pay us a late charge of 7% of the Payment, but in no event greater than the maximum rate allowable under applicable law. We may charge you a fee of $25.00 for any check or ACH that is returned, but in no event greater than the maximum allowed under applicable law. A copy/print is 8.5 x 11

9. CUSTOMER CHANGES: If Customer changes, alters, or attaches items to any Equipment, or if print page coverage exceeds 8%, we may impose additional charges consistent with our then current pricing for such items; and we reserve the right to terminate this MPS Agreement if we determine that any such changes, alterations, or attachments make it impractical for us to continue to service the Equipment.You must promptly advise us of any Equipment movements not performed by TotalPrint MPS via the portal at www.deximaging.com, by selecting "machine movement" within the "service" drop down on that website.

10. ADDITIONAL EQUIPMENT: Equipment may be added after commencement of this MPS Agreement only with our express consent. We reserve the right to replace any Equipment covered by this MPS Agreement with a comparable or use-appropriate model.

TotalPrint USA AUTHORIZED SIGNATURE

CUSTOMER'S AUTHORIZED SIGNATURE

DATE

DATE

All equipment delivered by TotalPrint MPS that is not described on a signed Equipment Addendum hereto ("TotalPrint-Owned Non-financed Equipment") remains the property of TotalPrint MPS. Any printer removed from service by TotalPrint MPS, deemed to have reached the end of its useful life, will be replaced with a model of equal or greater value.

Upon termination of this MPS Agreement, printers owned by TotalPrint MPS must be purchased by Customer within thirty (30) days at a mutually agreed upon price or, if not, the Customer must deliver the equipment to TotalPrint MPS in good condition and repair to a location designated by TotalPrint MPS within sixty (60) days of such termination, and if they are not delivered within 60 days, Customer shall promptly pay us the replacement cost thereof.

11. POWER REQUIREMENTS: All equipment must have a TotalPrint MPS-approved surge protector/power filter. Customer agrees to provide the power recommended by the equipment manufacturer. Customer understands that service or parts required as a result of improper power, telephone lines, or computer cabling, not supplied by TotalPrint MPS or an authorized agent of TotalPrint MPS, may not be covered under this MPS Agreement.

12. CONSUMABLES: Toner cartridges will be shipped per electronic alerts generated by TotalPrint MPS Patrol Monitoring Software. Manual orders can be placed for any units that do not report to the software. $.00085 is included in the per-impression rates shown on the front of this MPS Agreement in lieu of freight. All unused consumable items remain our property. At contract termination, all unused consumable items, including, e.g., toner cartridges, developer, drums, etc., must be promptly returned to TotalPrint MPS.

13. BREACH: If you do not pay all charges for maintenance, parts, or supplies as provided hereunder, promptly when due, or you remove or disable a Patrol Monitoring Appliance: (1) TotalPrint MPS may (a) refuse to service the equipment, (b) furnish service on a C.O.D. "per call" basis at our published rates, or (c) charge you early termination charges in accordance with the termination paragraph, and (2) you agree to pay our costs and expenses of collection, including the maximum attorney's fees permitted by law. If Customer uses supplies other than TotalPrint MPS supplies, and such supplies are determined to be defective or not acceptable by TotalPrint MPS, and/or cause abnormally frequent service calls or service problems, then TotalPrint MPS may, at its option, remove any affected devices from the maintenance and service portion of this MPS Agreement and offer service to the effected devices on a time and materials basis.

14. NO WARRANTY: Other than the obligations set forth herein, TotalPrint MPS DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR USE, OR FITNESS FOR A PARTICULAR PURPOSE. TotalPrint MPS SHALL NOT BE RESPONSIBLE FOR DIRECT, INDIRECT, OR CONSEQUENTIAL DAMAGES, INCLUDING BUT NOT LIMITED TO, DAMAGES ARISING OUT OF THE USE OR PERFORMANCE OF THE EQUIPMENT OR THE LOSS OF THE EQUIPMENT.

15. LAW AND JURISDICTION: This Agreement shall be governed by the laws of the State of Florida. It constitutes the entire Agreement between the parties pertaining to TotalPrint MPS' provision of services and supplies to Customer and may not be modified except in writing, signed by a duly authorized officer of TotalPrint MPS. Any delay in enforcement by us is not a waiver of our rights. You agree to provide us with your most recent financial statements upon our written request.

16. WAIVER OF JURY TRIAL: CUSTOMER HEREBY EXPRESSLY WAIVES TRIAL BY JURY AS TO ANY AND ALL ISSUES ARISING OUT OF, OR IN ANY WAY RELATED TO THIS MPS AGREEMENT.

17. EQUIPMENT USAGE The terms and conditions in this paragraph and the following lettered paragraphs (together, the "Usage Agreement" or "Agreement") govern your use of and payment for the Equipment. This Usage Agreement is a separate and assignable contract between Customer and TotalPrint MPS, independent of and from the above "MPS Agreement", except that the above signature blocks apply to both the MPS Agreement and the Usage Agreement, and as otherwise provided herein.

A. Payments and Use: TotalPrint MPS ("we", "us", "our") will provide, and Customer ("you", "your") agrees to use, the Equipment listed in the MPS Agreement. This Usage Agreement is effective on the date that it is accepted and signed by us, or the later date we designate (the "Commencement Date"), and continues thereafter for the full Initial Term of the Services Agreement (the "Term") and any renewal term. The Equipment will be deemed irrevocably accepted by you upon your delivery to us of a signed Delivery and Acceptance Certificate. BY SIGNING THIS AGREEMENT YOU AGREE THAT: (i) YOU HAVE READ AND UNDERSTAND ALL TERMS AND CONDITIONS OF THIS AGREEMENT; (ii) THIS USAGE AGREEMENT IS A NET OBLIGATION OF YOURS THAT YOU CANNOT TERMINATE OR CANCEL, YOU HAVE AN UNCONDITIONAL OBLIGATION TO MAKE ALL EQUIPMENT PAYMENTS PAYABLE FOR THE FULL TERM OF THIS USAGE AGREEMENT, AND YOU CANNOT WITHHOLD, SET OFF OR REDUCE SUCH PAYMENTS FOR ANY REASON (including any termination of the MPS Agreement); (iii) YOU WILL USE THE EQUIPMENT ONLY FOR BUSINESS PURPOSES; (iv) YOU WARRANT THAT THE PERSON SIGNING THIS AGREEMENT FOR YOU HAS THE AUTHORITY TO DO SO. [ ]% of each monthly (orother periodic) Base Charge shown on the face of the MPS Agreement represents payment for your use of the Equipment in accordance with the terms and conditions of this Usage Agreement (the "Equipment Payments"). If an Equipment Payment is not made within 10 days of when due, you will pay us a late charge of 7% of the payment, but in no event an amount greater than the maximum rate allowable under applicable law. We may charge you a fee of $25.00 for any check or ACH that is returned, but in no event an amount greater than the maximum allowed under applicable law.

B. TotalPrint MPS' warranty disclaimers in the MPS Agreement, as well as the parties' jury trial waivers therein, also apply to this Usage Agreement as though set out herein.

C. Title: We own the Equipment. You will keep the Equipment free of all liens and encumbrances. If the Usage Agreement is determined to be a secured transaction, you grant us a security interest in the Equipment and all proceeds thereof. You authorize us to file a financing statement noting our interest in the Equipment.

D. Equipment Use, Maintenance and Warranties: We are not the manufacturer of the Equipment and you will not make a claim against us for any consequential, direct, special or indirect damages for any reason. You have selected the Equipment based solely on your own judgment. Neither the supplier nor any salesperson is our agent or has authority to bind us in any way. We transfer to you any assignable manufacturer warranties. You are required, at your cost, to keep the Equipment in good working condition and to pay for all supplies and repairs. You cannot move the Equipment from your location shown above or make any alterations to the Equipment.

E. Assignment: You agree not to transfer, sell, lease, assign, pledge or encumber either the Equipment or any rights hereunder without our prior written consent. We may, without notice to you, sell, assign or transfer this Usage Agreement and/or the Equipment, in whole or in part and our assignee will have all the same rights and benefits we now have hereunder, but none of our obligations, and our assignee will not be subject to any claims, defenses or setoffs that you may have against us or others. In the hands of our assignee, this Usage Agreement shall be treated as a "Finance Lease" as that term is defined in Article 2A of the UCC. You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

F. Risk of Loss and Insurance: You are responsible for all loss or damage to the Equipment during the term hereof. If either occurs, at our option you must either repair the Equipment to our satisfaction or pay the amount we are entitled to recover upon your breach under the "default and remedies" section below. You are also responsible for, and will indemnify us against, all claims for losses or damage caused by the Equipment which arising from events occurring during the initial or any renewal term. You will (1) insure the Equipment against all loss or damage naming us as loss payee, (2) obtain liability and third party property damage insurance naming us as an additional insured and (3) deliver satisfactory evidence of such coverage with carriers, policy forms and amounts acceptable to us. All policies must provide that we be given thirty (30) days written notice of any material policy change or cancellation. If you do not provide evidence of acceptable insurance, we have the right, but no obligation, to obtain insurance covering our interest in the Equipment for the term, and renewals. In that event you will be required to pay us an additional amount each month for the insurance premium and an administrative fee. That cost may be more than the cost of obtaining your own insurance. You agree that we, or one of our affiliates, may make a profit in connection with the insurance we obtain. The insurance we obtain (1) will not name you as an insured, additional insured, or loss payee, (2) will not provide you with liability insurance, (3) may not pay any claim that you make, (4) will not pay any claim made against you, and (5) may be cancelled by us at any time. You agree to cooperate with us, our insurer and our agent in the placement of coverage and with claims. If you later provide evidence that you have obtained acceptable insurance, we will cancel the insurance we obtained.

G. Taxes: You are responsible for all sales and use taxes (unless you provide us with a recent acceptable exemption certificate), personal property tax or other taxes relating to the use or ownership of the Equipment, now or hereafter imposed, or assessed by any state, federal or local government or agency with respect to this Agreement, including any documents stamp tax. You agree to pay when due, or reimburse us for, all taxes imposed upon the Equipment and, if we elect, you agree to pay us estimated property taxes either with each Payment or at the end of the term as more fully set forth herein. We will file all sales, use and personal property tax returns (unless we notify you otherwise in writing).

H. End of Agreement; Return: You will give us at least 90 days but not more than 180 days written notice before the expiration of the Initial Term, or 30 days before the end of any renewal term, of your intention to return the Equipment. With proper notice, you may return all the Equipment in good working condition, at your cost, within 10 days after the end of the term and to a location we designate. If you fail to notify us, or if you do notify us but do not return the Equipment as provided in your notice, this Usage Agreement will automatically renew for successive one-year periods, at the Equipment Payment then in effect, until proper notice is given at least 30 days prior to any renewal term. Your Equipment Payments during any renewal period will remain the same. You will immediately deliver the Equipment to the party and location directed by us in as good of condition as when you received it, except for ordinary wear and tear. You will pay all outstanding Equipment Payments, late charges, insurance charges, and our estimated property taxes on the Equipment, based upon the prior year's actual property tax, and expenses of de-installing, crating, shipping, and insuring the Equipment for its full replacement value during shipping.

I. Default and Remedies: You are in default under this Usage Agreement if: a) you fail to pay an Equipment Payment or any other amount within 10 days of when due; b) you breach any other obligation under this Usage Agreement or any other Agreement with us; c) you file, or have filed against you, a petition in bankruptcy; or d) any guarantor of this Lease dies or files, or has filed against it, a petition in bankruptcy. If a default occurs, we may do one or more of the following, as we elect: 1) assign, cancel or terminate this Usage Agreement; 2) require you to immediately pay us, as compensation for loss of our bargain and not as a penalty, a sum equal to (i) the present value of all remaining Equipment Payments for the unexpired term, and our anticipated residual interest in the Equipment, both discounted at the lesser of the rate implicit herein or 4% per year, plus (ii) all other amounts due or that are to become due under this Usage Agreement; 3) require you to deliver the Equipment to us; and 4) exercise any other right or remedy available at law or in equity. We may peacefully repossess the Equipment and dispose of it and you will remain liable for any remaining deficiency balance hereunder. Our remedies are cumulative. You agree to pay all of our costs of enforcing our rights against you including, but not limited to, our costs of collection, including reasonable attorney fees. You agree to pay us interest at 1.5% per month on all past due amounts hereunder. This Agreement and any claim related thereto shall be governed by the internal laws of the state in which our (or, if we assign this Usage Agreement, our assignee's) principal place of business is located and any dispute concerning this agreement will be adjudicated in a federal or state court in such state. You hereby consent to personal jurisdiction and venue in such courts and waive transfer of venue. Each party waives any right to a jury trial.

J. Miscellaneous: We may inspect the Equipment during the term. Any change in any of the terms and conditions of this Usage Agreement must be in writing and signed by you and by us. All notices must be in writing and are effective three (3) days after deposit in the U.S. mail. If you transmit this Usage Agreement, signed by you, to us by fax or by scanned e-mail ("E-Mail"), you agree that, if we so elect in our sole discretion, the version of this Usage Agreement that is the original for all purposes is the version containing your, electronic, faxed or emailed signature, and our original signature. You waive notice of our acceptance of this Usage Agreement and receipt of a copy of the originally signed Usage Agreement. Any delay in enforcement by us is not a waiver of our rights. You agree to provide us with your most recent financial statements upon our written request.

EQUIPMENT:

Part No.	Equipment Location	Description	Base	Mono CPC	Color CPC
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP 87740dn w 2 Tray	$189	0.008	0.06
		HP X52952dn	$30	0.02	
		HP 87740dn with Booklet	$296	0.008	0.06
		and 2/3 Hole Punch			

PARK DISTRICT of OAK PARK

2027 Committee & Board Meeting Calendar

Committee of the Whole Meeting -
First Thursday of the month (unless noted)
Hedges Administrative Center, 218 Madison
7:00PM (unless noted)

Regular Park Board Meeting -
Third Thursday of the month (unless noted)
Hedges Administrative Center, 218 Madison
7:00PM (unless noted)

- **- COW Meeting**
- **- Board Meeting**
- **- Budget Meeting / Hearings**
- **- Release / Publication Date**
- **- Annual Meeting**

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	**7**	8	9
10	11	12	13	14	15	16
17	18	19	20	**21**	**22**	**23**
24	25	26	27	**28**	**29**	**30**
31						

February

S	M	T	W	T	F	S
	1	2	3	**4**	5	6
7	8	9	10	**11**	12	13
14	15	16	17	**18**	19	20
21	22	23	24	**25**	26	27
28	29	30	31			

March

S	M	T	W	T	F	S
	1	2	3	**4**	5	6
7	8	9	10	**11**	12	13
14	15	16	17	**18**	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

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4	5	**6**	7	8	9	10
11	12	13	14	**15**	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May

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2	3	4	5	**6**	7	8
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23	24	25	26	27	28	29
30	31					

June

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6	7	8	9	10	11	12
13	14	**15**	16	**17**	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

July

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	**15**	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	**19**	20	21
22	23	24	25	26	27	28
29	30	31				

September

S	M	T	W	T	F	S
			1	**2**	3	4
5	6	7	8	**9**	10	11
12	13	**14**	**15**	**16**	17	18
19	20	21	22	23	24	25
26	27	**28**	**29**	**30**	31	

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	**14**	**15**	16
17	18	19	20	**21**	22	23
24	25	26	27	**28**	29	30
31						

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	**11**	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December

S	M	T	W	T	F	S
			1	**2**	3	4
5	6	7	8	9	10	11
12	13	14	15	**16**	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY
7 – COW Meeting
21 – Board Meeting
28-30 – IPRA Conference

FEBRUARY
4 – COW Meeting
18 – Board Meeting

MARCH
4 – COW Meeting
18 – Board Meeting

APRIL
1 – COW Meeting
8 – Park District Birthday
15 – Board Meeting

MAY
6 – Annual / COW Meetings
13 – Board Meeting

JUNE
3 – COW Meeting
15 – Board Retreat
17 – Board Meeting

JULY
No COW Meeting
15 – Board Meeting

AUGUST
No COW Meeting
19 – Board Meeting

SEPTEMBER
2 – COW Meeting
16 – Board Meeting
28-30 – NRPA Conference

OCTOBER
7 – COW/Budget Session #1 Meeting
14 – Budget Session #2 Meeting
15 – Release of draft budget to the public (30 days)
21 – Board Meeting
28 – Publish Notice of Hearing

NOVEMBER
4 – COW Meeting / Truth in Taxation Act Hearing
11 - Publish Notice of Hearing
18 – Board Meeting / Budget Hearing

DECEMBER
2 – COW Meeting
16 – Regular Meeting

PARK DISTRICT of OAK PARK

Memo

To: Jake Wooley-Hood, Chair, Parks and Planning Committee
Board of Park Commissioners

From: Bill Hamilton, Superintendent Properties and Planning

Cc: Jan Arnold, Executive Director

Date: October 2, 2026

Re: Pleasant Home ADA Bathroom Addition Project Update



Statement

Following the Park District Board of Commissioner's approval of the project, funding, and the selection of local architect Dan Roush of Field Guide Architecture and Design, the Pleasant Home ADA Bathroom addition project went out to bid on September 9, 2026.

Discussion

The project documents were available on Demand Star on September 10, 2026. After discussions among Park District staff, Dan Roush, and Construction Manager Tim Kelly, the team decided to solicit separate bids for four project segments: ADA platform lift installation, electrical, plumbing, and fine carpentry. Flooring, rough carpentry, and other work will be awarded through separate contracts, each expected to total less than $30,000. A mandatory pre-bid meeting was held on September 18, with eight contractors in attendance. The total project budget is $400,000 including architectural and construction management fees. Construction for the project is anticipated to begin on or about January 4, 2027.

Recommendation

Bids are due on October 9, at 10am at the John Hedges Administrative Center. Provided we have a successful bid, staff plan to present the recommendations for the four bid segments to the Park District Board of Commissioners at the October 15, Regular Board Meeting for their consideration and approval.